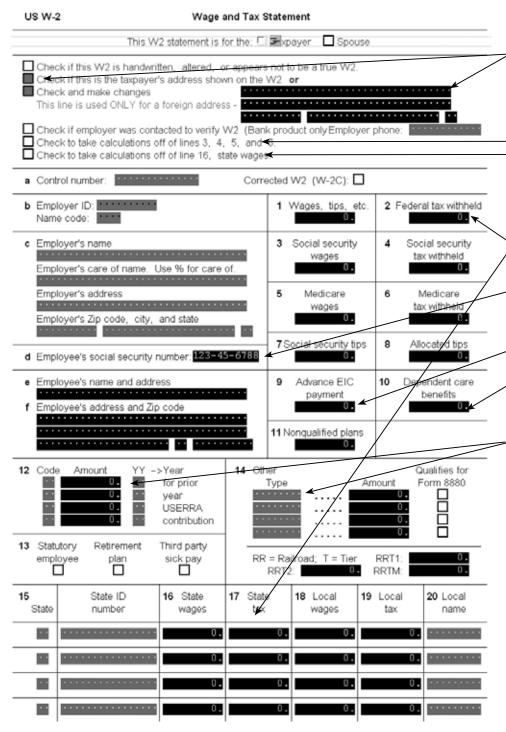
Form W-2 Instructions



Note: If employer has a foreign address, press F1 on address line to get TaxWise instructions on how to enter.

Tax Tip: If there is more than one Form W-2, select the **Copy W-2** tab.

Compare this address to Form W-2 address. If same, check second box. If different, check third box and enter address exactly as it appears on Form W-2.

If boxes 3, 4, 5, 6, and/or 16 do not match taxpayer's copy of Form W-2, check fifth and/or sixth box and enter data exactly as it appears on Form W-2.

Review box 2 and box 17 to ensure tax withheld was entered and is correct.

If an ITIN taxpayer, enter invalid SSN shown on original W-2.

Box 9 eliminated for 2011 returns.

If there is an entry in Box 10, Form 2441 must be completed.

Enter codes and amounts in boxes 12 and 14 **exactly** as they appear on the taxpayer provided W-2.

Form W-2 ALERT!

IRS requires that information on electronically filed Form(s) W-2 match the printed Form(s) W-2 exactly. Verify tax year, taxpayer name/SSN and carryforward employer information.

A taxpayer with multiple Forms W-2 could possibly have a different address on several, if not all, of the Forms W-2.

Check them carefully; the change must be made on every Form W-2 that is different from the current address.

IMPORTANT!

The most current address entered in MAIN INFO will not be affected and will remain the current address for the taxpayer(s).